HOW TO APPLY FOR AN ITF GRANT THROUGH SMART SIMPLE PLATFORM
Select your language here.

Here you can register to join the platform and complete the Application Form.

Welcome to the International Trans Fund (ITF)!

The ITF is the only global platform that is exclusively dedicated to supporting trans-led groups in securing rights for trans people and improving their lived reality. It mobilizes and facilitates sustainable resources for strong and collective action, and to address and eliminate funding gaps impacting trans groups across the globe.

To learn more about the application process and eligibility criteria please visit our website:
https://www.transfund.org/
Click here to complete the information about your organization to register.
To register you will need to complete the information about your Organization and the main Contact Person.
After completing the registration, you will see this message.
Welcome to International Trans Fund ’s system.

Your user name is jovanjij@gmail.com and you can go to the address below to reset your password.
https://transfund.smartsimple.ca/ex/ex_activate.jsp?lang=1&token=%24jpeAsLPJMKTrnRngifpATW4%2BU%2FR8ldf0VrxS3f3mivjAsJz4t%2BQufRFYo8xNy2M8ni664fQm%2BYO7bBy5i%2BIA%3D%3D

Log in here https://transfund.smartsimple.ca

Sincerely yours,

The ITF team

Once you click Register in a couple of minutes a link will be sent to your email to register. Follow the link to complete your registration. Once you are registered you can log in through this portal to see your application.
This is how Applicant Portal looks like.

In the Application Guidelines, you will find more information about the type of grants that are available, and how the Peer Review decision-making process works. In the Information tab, you will find a guide on how to apply for a grant through the Smart Simple platform.

In the top right corner, you can change the language of the platform.
By clicking on Funding Opportunities you will be able to choose between SEED and THRIVE grants. If you have previously received a grant from the ITF you can apply for either a SEED or THRIVE grant. If you have never received a grant from the ITF, select SEED.
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If you have never received a grant from the ITF, select SEED.

Once you start an application you cannot switch to another grant type (e.g. from THRIVE to SEED).

In case you start a wrong application and would like to change it you will need to reach out to us by email.

You can start your application by clicking on Apply Now. You don't have to submit it right away. You can work on your application click Save Draft and come back to it later. Please keep in mind that once you click Submit you will no longer be able to modify your application.
Once you start your application you should click Save Draft.
You will start your application by completing the eligibility questions. Regardless of your responses, you will have access to complete the Application.

Click on Save Draft
Before completing Project Information click on the Contact Information Tab to add your Secondary Contact and References.
Here you can click to invite another person from your organization to work with you on the proposal.
You can add their name and email here and click Invite. They will receive a link to register and have access to the Application Form so that you can work on it collaboratively.
Jo Test has invited you to collaborate for the following application: THRIVE 2023-1108 Jovana Test.

When you complete the sign up form please enter the name of the organization as it appears here “Jovana Test”

Please click on the link below to accept or decline the invitation.

https://transfund.smartsimple.ca/ex/ex_invitation.jsp?lang=1&token=%24kml8kMRl6YsjH5bbsc4ZWZkR6efcP0YHyO10cur%2BS0k%3D

Sincerely yours,

The ITF team ------------------ This message is sent from a non-production version of SmartSimple Cloud

They will need to click on this link and click Accept. They will need to complete a form with their information. They will need to put the exact name of the organization that you previously put to register with.
They will then receive an email to register on the platform. To complete the registration form they will need to put the exact name of the organization that your group registered with. After they register they will access to your Applicant Portal.

Invitation Accepted

You have accepted the invitation

Thank you for accepting the invitation, here are some next steps

You will receive an email to login to your account and reset your password. If you already have an account, please login here and view the application in the “In Progress” area of your dashboard.
Here you can add the names of two contacts outside of your organizations that should provide References for your group.
Once you add all this information to the References please click on Save Draft. They will be contacted only if your group is selected to receive a grant.

<table>
<thead>
<tr>
<th>#</th>
<th>Activity Type</th>
<th>First Name</th>
<th>Last Name</th>
<th>Position &amp; Organization</th>
<th>Email</th>
<th>Activity Status</th>
</tr>
</thead>
</table>

No Results Found

**REFERENCES**

* First Name
  
* Last Name
  
* Email
  
* Preferred Language
Here you can choose if you would like to submit a written application or a Video.
If you select Video you will still need to respond to some questions in application format. The video should not be larger than 2GB.
If you choose to submit a written application please select Manual and complete all fields with marked with *
You can select General Support Grant or General Support with Project Activities. Click on Funding Request to add more information.
Funding Request

If you are applying for only core support please list the description of items only in first table. If you are applying for only project activities please list the description in the second table. If you are applying for both core and project activities please complete both columns.

**Description of Core Support** - This includes operational and staffing costs (e.g. salaries, rent, utilities, security, capacity building, office equipment, etc.)

**Description of items Project Activities** - This includes project related activity costs (e.g. facilitators, transport, venue hire, printing, meals, accommodation, conference fees, etc.)

<table>
<thead>
<tr>
<th>General Support (core funding)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description of Items</td>
</tr>
<tr>
<td>$0.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project grant (project activities)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description of Items</td>
</tr>
<tr>
<td>$0.00</td>
</tr>
</tbody>
</table>

A pop-up window will open. To add new information, click “+”.
If you are not requesting Project Activities Support please put zero '0'.
To complete the question about the previous funders and any other funding you applied for this year, you should click on Add Budget Details.
If you had any previous funding or have applied to other funders this year please on '+' and add the information requested.
Once you complete all the fields click on 'Submit'
Once you submit your application you will see this message and receive an email confirmation. You will be able to see your submitted application in the Under Review section on the platform.
IF YOU EXPERIENCE ANY ISSUES WITH THE PLATFORM PLEASE CONTACT US DIRECTLY